**Rotherfield St Martin - Trustee Application**

Thank you for showing your interest in joining the Board of Trustees for Rotherfield St Martin. This can be a very rewarding position where you can share your skills, time and ideas with others, as well as meeting the people that you are helping. The Board of Trustees comprises of professional people with a wide range of skills and who share a passion for supporting the older members of our community.

**Our story so far**

From humble beginnings in 2004 with a bold idea and just a handful of members, Rotherfield St Martin has grown into a flourishing charity (CIO) supporting over 220 older people. We offer many services and activities to support our members to live the lives they wish to lead and along the way we are inspiring a community to care with well over 100 volunteers. Our work has been recognised and awarded with amongst other achievements, our Founder Jo Evans receiving a British Empire Medal and Wealdon Civic Award in recognition of her charitable work and the charity receiving a number of awards including the Centre for Social Justice Award. The day to day running of the charity is the responsibility of a small team of staff, however the overall responsibility for the charity, lies with the Board of Trustees. We are therefore looking for exceptional people with an aptitude for charitable work.

**Becoming a Trustee**

Joining the Board can be very rewarding as you will be able to influence the future of the charity. Board meetings are held quarterly, and we hold one annual planning day. Papers for meetings are circulated well in advance of meetings to help you to prepare.

On a practical level you will required to undertake a DBS check and you will be registered as a trustee of RSM with the Charity Commission.

**Please provide you full name and contact details including your DOB which are required by the Charity Commission. Please also provide a brief description of your experience and skills which are relevant to serving as a Trustee.**

**Trustee Details**

**Full Name ………………………………………………………………………………….**

**Address ……………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………..**

**Email ………………………………………………………………………………… DOB……………………………………………..**

**Skills and Experience………………………………………………………………………………………………………………………………….**

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**What Happens Next**

**You will be invited to meet with our Chair of Trustees to discuss the role further.**

 For further information on the role of a trustee please see document ‘*The essential trustee: what you need to know, what you need to do’* at **https://www.gov.uk/government/publications/the-essential-trustee-what-you-need-to-know-cc3**

**Thank You**